

**Minutes**  
HERITAGE PRESERVATION COMMISSION  
CITY OF CARVER  
OCTOBER 25th, 2012

ITEM #1      CALL TO ORDER

The meeting was called to order at 7:07 pm. by Chair Wendy Harmening, Commissioners John von Walter, Gregg Witt and Kathleen von Walter were present. Also present was Park and Rec Commissioner Natalie Cobb, City Council Liaison Carrie Newhouse, City Administrator Brent Mareck, and Building Official Mark Pistulka. Commissioner Jon Stone was absent.

ITEM #2      APPROVE AGENDA

MOTION BY COMMISSIONER WITT TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER J. von WALTER, ALL AYES, MOTION CARRIED.

ITEM #3      APPROVE MINUTES – September 11th, 2012

MOTION BY COMMISSIONER J. von WALTER TO APPROVE THE MINUTES WITH CORRECTING A FEW SPELLING ERRORS, SECONDED BY COMMISSIONER K. von WALTER, ALL AYES, MOTION CARRIED.

ITEM #4      Sign Toppers for the Historic District – Brent Mareck

Mr. Mareck mentioned it is a multi-step process to be able to install signs on Hwy 212 indicating “Carver’s Historic Downtown”, and one of the items needed is to add and choose a street sign topper design outlining the historic district. Commissioners recommended the example that only had the text on it and thought the toppers should be installed on all of the street signs in the historic district.

They also mentioned the signs should be double sided and have diamond coated reflective lettering. Commissioner J. von Walter mentioned that there is no street sign at 3<sup>rd</sup> St. and Jorgenson St.; staff mentioned they would check into putting a sign up at this intersection. Mr. Mareck thanked the commissioners for their input and mentioned he will continue to work on completing the details.

ITEM #5 Depot Park Playground Equipment – Brent Mareck

Mr. Mareck stated that the Park and Rec Board approved at their last meeting to move forward with installing playground equipment at Depot Park. The total project cost to the city would be approximately \$20,000 with the city receiving a grant for \$5,000.

Commissioner K. von Walter ask if this was the only plan the Park and Rec board looked at or if they looked at the plan that Mary Williamson drafted up a few year back. Park and Rec Commissioner Ms. Cobb mentioned that the board only looked at one plan. Mary Williamson presented her plan to the commission, going over details on the plan that included future sidewalks, playground equipment, planting, and a parking lot.

Commissioners felt that the appearance of the proposed equipment that the Park and Rec board approved did not blend well with the surrounding attractions such as the caboose and water tower and would like to see swings and a slide as well as eliminate the two future rockers. The commissioners would like to see and recommended the following items:

- A comprehensive plan of Depot Park
- Ask that the Park and Rec board review the plan drafted by Mary Williamson.
- Add swings and slides to the playground equipment plan.
- Eliminate the two future rockers from the plans.
- Recommended the equipment be made of metal and have a more rustic appearance.

ITEM #6 Other Business

Commissioner J. von Walter asked that when residents that boarder the historical district come in for a roofing permit, to have staff recommend they use architectural shingles.

ITEM #7      Adjourn

MOTION BY COMMISSIONER J. von WALTER TO ADJOURN THE MEETING,  
SECONDED BY COMMISSIONER WITT, ALL AYES, MOTION CARRIED. (8:12)

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Mark Pistulka, Building Official